

THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES

March 4, 2024

A regular meeting of the Board of Examiners of Psychology was held on March 4, 2024 at 10:00am via Zoom teleconference and in-person at 500 Mero St, Frankfort, KY 40601, the Mayo-Underwood Building, PPC Conference Room, 127CW.

MEMBERS PRESENT

Joseph Dickhaus, M.S.- Vice Chair
Lorilea Conyer M.A.
Jay Prather-Citizen at Large
Harwell Smith Ph.D.
Dennis J. Buchholz Ph.D.
Emily Skaggs, Psy.D.
Jeff Hicks, Ph.D.

DEPARTMENT OF PROFESSIONAL LICENSING STAFF

Jamar Carter, Executive Staff Advisor
Kristen Lawson, Commissioner
Barry Sullivan, Board Counsel
Sarah (Angel) Lopez, Boards & Commissions Support Specialist
Jenna Wells, Fiscal Support Specialist

MEMBERS ABSENT

Leslie Jenkins Ph.D.
Eva Markham Ed.D.- Chair

GUEST

Eric Russ, KPA
Ghazel Tellawi

CALL TO ORDER

Vice Chair, Mr. Dickhaus called the meeting to order at 10:03 a.m.

NEW MEMBER INTRODUCTION

Newly appointed Board Member, Jeff Hicks introduced himself to the board and provided some background information regarding his experience & practices within Kentucky. All present Board Members introduce themselves to Dr. Hicks and clarified their role within the Board.

MINUTES

The Board reviewed the minutes from the February 5, 2024 Board Meeting. Dr. Buchholz made a motion to approve the meeting minutes as amended. Dr. Smith second the motion and the motion carried.

DPL REPORT

No updates at this time.

FINANCIAL REPORT

The February 2024 financial report was presented to the board for review, Mr. Prather requested additional information regarding the grand total of expenditures available now compared to previous years.

ATTORNEY UPDATE

Board Counsel notified the Board of open registration for Investigation Reports of Sexual Misconduct provided by CLEAR. Registration ends on May 9, 2024 at 12:00am (EST). Mr. Dickhaus made a motion for the board to cover the cost for 5 members who will attend the training, Dr. Smith second the motion & the motion carried.

COMPLAINTS/OTHER LEGAL MATTERS

Complaints Committee meeting was cancelled due to lack of quorum. All complaint updates were tabled until the April.

The board discussed the process for having a Neuropsychological on file and what steps are left to complete. Board Counsel to contact the HR liaison for clarification purposes and provide an update next meeting.

LICENSURE STATUS REPORT

The Board reviewed the licensure status report from February 2024. Mr. Dickhaus requested licensure status chart from 2023 be presented next month.

OLD BUSINESS

The Board reviewed the corrected 2023 PSYPACT STATE ASSESSMENT FEE invoice. A motion was made by Mr. Prather for the Board to pay the assessment fee to PSYPACT, Dr. Skaggs second the motion & the motion carried.

Further discussion regarding the Board Member Training were tabled.

Mr. Prather provided an update from the previous Regulations Committee Meeting, then voiced the need for a new Committee Chair/Board Member due to the replacement of current chair, Dr. McKune. Board Vice-Chair, Mr. Dickhaus will provide this update to Board Chair.

NEW BUSINESS

The Board reviewed the MOA with both DPL & OLS. Due to the absent of Board Chair & to allow all absent members to review, all updates were tabled until the April 1, 2024 scheduled Board Meeting.

The Board reviewed 3 investigative service contracts, with a motion by Dr. Buchholz to renew all 3 contracts with each investigator, Dr. Skaggs second the motion & the motion carried.

Vice-Chair, Mr. Dickhaus presented the ASPPB Governance update to all members present at today's meeting.

Board Administrators Questions/Email Correspondence

None at this time

MONTHLY REPORTS

Supervision Report:

Dr. Smith notified the board that all supervision has been reviewed & updated.

Continuing Education Report:

Dr. Buchholz notified the Board that all CEU applications received have been reviewed & updated

Credentials Review Committee:

Mr. Dickhaus moves, and Dr. Smith seconds the motion entering closed session at 11:16a.m., pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding applications at which information protected by KRS 61.810(k) may be discussed & the motion carried.

Dr. Smith moves and Dr. Buchholz seconds returning to open session & the motion carried.
Vice-Chair,

Vice-Chair Mr. Dickhaus announces time returned from Closed Session at 11:40a.m

29 applications reviewed:

- **17 Approved**
 - G.S., L.P., S.A., A.K., E.M., J.P., A.K., J.D., J.M., K.P., L.P., M.M., N.A-D., O.W., V.L., J.D., N.S.
- **9 Deferred**
 - K.C., C.J., C.J., O.Z., S.N., T.C., Z.S., S.N., S.C.
- **2 Denied**
 - M.E., A.G.
- **1 Pending Review**
 - K.R.

Examination Report

Mr. Dickhaus reported all examination & accommodations are caught up and approved.

Disciplined Psychologist Report:

Mr. Dickhaus moves, and Dr. Skaggs seconds the motion entering closed session at 11:45a.m., pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding complaints at which information protected by KRS 61.810(k) may be discussed & the motion carried.

Mr. Dickhaus moves and Dr. Smith seconds returning to open session & the motion carried.
Vice-Chair,

Vice-Chair Mr. Dickhaus announces time returned from Closed Session at 11:53a.m

A motion was made by Mr. Dickhaus to give Board Counsel authority to contact any qualified Psychologist to fulfil the role as a Disciplined Psychologist regarding 2022-PSY-00005. Dr. Buchholz second the motion & the motion carried.

Newsletter Report:

Mr. Prather will update the newsletter with Mr. Hicks bio and present for approval next Board Meeting.

Regulations Committee Report:

Discussed during Old Business

COMMITTEE RECOMMENDATIONS:

A motion was made by Mr. Dickhaus to accept all committee recommendations, Dr. Smith second the motion & the motion carried.

PER DIEM & HONORARIA:

- Harwell Smith
 - February 18, 2024 – Credentials
 - March 1, 2024 – Credentials Meeting
 - March 3, 2024 – Credentials
- Jay Prather
 - February 14, 2024 – Regulations Committee Meeting
- Dennis Buchholz
 - March 2, 2024 – CEU Review
 - March 3, 2024 – CEU Review
- Emily Skaggs
 - February 1, 2024 – Credentials Review
 - February 2, 2024 – Credentials Meeting
 - February 3, 2024 – Credentials Review
 - February 4, 2024 – Credentials Review
 - February 5, 2024 – Credentials Review
 - February 16, 2024 – Credentials Review
 - February 29, 2024 Credentials Meeting
 - March 1, 2024 – Credentials Meeting
 - March 3, 2024 – Credentials Review

Mr. Dickhaus made a motion to approve travel, per diem and exam honoraria compensation for all eligible members attending today's meeting, December 14, 2023 Special Meeting and other board business between meetings, Dr. Buchholz second the motion and it carried.

APPRECIATION PLAQUE

A motion was made by Mr. Dickhaus for the board to order an Appreciation Plaque for Dr. McKune for her years of service on the Board. Mr. Prather second the motion & the motion carried.

NEXT MEETING:

Monday, April 1, 2024 at 10:00 a.m.

PUBLIC COMMENT:

Guest Ghazel Tellawi request an update regarding her Oral Exam in which Ms. Lopez provided an answer regarding all January exams.

ADJOURNMENT:

Mr. Dickhaus made a motion to adjourn at 12:05 p.m., Dr. Smith second the motion, and it carried.